

SUBJECT TO RATIFICATION AT THE 5<sup>TH</sup> AUGUST MEETING OF THE PARISH COUNCIL

Minutes of the Meeting of Farndon Parish Council held on Monday, 24<sup>th</sup> June 2019 at 6.30pm  
in the Parish Room, Memorial Hall, Farndon

**Present:**            **Councillor M Baker, in the Chair**  
                         **Councillor Mrs Bayne**  
                         **Councillor Mrs Kingston**  
                         **Councillor Parker**  
                         **Councillor Teixeira-Gomes**

**Also in attendance:**    **Pauline Chambers (FREG) and one member of the public**

**FPC19-24**    Apologies for absence

Apologies for absence were received and accepted from Councillors Duckmanton, Mrs Kingston and Rhodes-Yeomans, County Councillor Mrs Saddington and District Councillors I Walker, K Walker and N Mison together with Mr J Dodson and Mr S Swanwick (FREG)

**FPC19-25**    Declarations of Interest

It was AGREED that any declarations of interest would be stated by Members as required during the meeting.

**FPC19-26**    Minutes of the Annual Meeting of the Parish Council – 14<sup>th</sup> May 2019

Subject to an amendment to FPC19-5 to remove the name ‘Oldham’, the minutes of the meeting held on Tuesday, 14<sup>th</sup> May 2019 were accepted as a true and correct record, and signed by the Chairman.

**FPC19-27**    **County Councillor Session**

No report was presented as Cllr Mrs Saddington had given her apologies.

(a)            Local Improvement Scheme – Application Update

Members noted receipt of the design of the village gateway sign. This was discussed at some length. It was AGREED that the Clerk ask the designer to add a cross on the Church and some gravestones around the image. Confirmation also to be sought on whether the image would be flat to the sign or raised. The amended design would be circulated to Members on receipt.

(b)            VE Day 75 – 8<sup>th</sup> May 2020

Members noted receipt of information regarding arrangements for VE Day 75 on 8<sup>th</sup> May 2020. It was AGREED that the Clerk liaise with the church regarding the ‘Ringing out for Peace’ initiative at 7pm on 8<sup>th</sup> May, and Service of Celebration and Commemoration on Sunday 10<sup>th</sup> May and report back as appropriate.

(c) Advance Roadworks Bulletin – Long Lane, Farndon – Temporary Prohibition of Driving for Repair Works to Foul Sewer – 22<sup>nd</sup> September 2019

Members received and noted details on advance roadworks on Long Lane on 22<sup>nd</sup> September 2019. Details would be posted in the noticeboards and on the Residents Page nearer the time.

**FPC19-28 District Councillor Session**

No report was presented as all District Councillors had given their apologies.

(a) Review of Open Break Policy

Details on the review of the District Council's Open Break Policy had been circulated to Members for information. It was noted that an issues paper would be published for consultation in July 2019 with results published in October 2019.

Members noted that the proposed development was on land currently designated as Open Break. The Clerk updated Members on the current position with the proposed development. It was likely that a further consultation would be issued.

The Clerk was asked to seek clarification on whether everyone that had submitted a comment to the District Council would be re-consulted.

(b) Community Engagement Partnership Presentation – 3<sup>rd</sup> July 2019

Members noted details on the presentation that would take place at 6pm on Wednesday, 3<sup>rd</sup> July at Castle House. The Chair confirmed that he would attend.

**FPC19-29 Farndon Residents Environment Group**

The Chair suspended the meeting at 6.57pm to allow FREG to present their report.

Pauline Chambers confirmed that the monthly litter pick had been completed, and the pull of the Himalayan Balsam. FREG had also painted the fence behind the new bus shelter on Long Lane. The Clerk confirmed that Studio Ceramics had very kindly contributed £40 to FREG for the work.

Confirmation was sought from FREG on what maintenance was required in the Church yard. Cllr Mrs Bayne advised that the area was due to be inspected shortly and FREG would be advised. The Clerk would liaise with Mr Dodson.

The Chair reconvened the meeting at 7.05pm.

(a) May Minutes & FREG Walkround

Members noted receipt of the May minutes.

(b) FREG Picnic – 27<sup>th</sup> July 2019

A picnic was planned at the Riverside on 27<sup>th</sup> July 2019. The Clerk confirmed that the

picnic area would be cut in the week before the event.

**FPC19-30 Public 10 Minute Session**

The Chair suspended the meeting at 7.06pm for questions from the public.

A resident noted that there was a lot of debris from the trees along the Memorial Hall boundary. The Clerk would arrange for the Sexton to clear this.

The meeting was reconvened at 7.08pm.

**FPC19-31 Parish Council Matters**

(a) Best Kept Village Competition

There was nothing further to report.

(b) CCTV

The Clerk to enquire if the trees were impeding the view of the camera and get them cut back if necessary.

(c) Newark Healthcare Consultative Group Minutes – 15<sup>th</sup> February 2019 & 7<sup>th</sup> June 2019

Members noted receipt of the minutes from the meetings on 15<sup>th</sup> February and 7<sup>th</sup> June 2019.

(d) Newark Municipal General Charity

The Chair updated Members on the position with the charity land, particularly the response received from Payne & Gamage Solicitors.

After discussion it was AGREED that the Clerk should vigorously pursue an update from the Trustees on what money from the charity had been spent in the village, and what the present level of funds were. This had been requested from the current village Trustee but not yet provided.

In response to a question from Cllr Mrs Bayne, the Clerk confirmed that no letter had been received from St Peter's Academy requesting financial assistance.

(e) Neighbourhood Plan

The Clerk advised that initial research indicated that grant funding may be available. A report to be brought back to the next meeting.

(f) Christmas Lights Competition

After discussion it was AGREED that the Clerk would put together a criteria for a competition for consideration at the next meeting.

**FPC19-32 Update Reports from Chairs**

(a) Chairman's Report

The Chair advised that there was nothing further to report on Hawton Parish Council.

A red van had been reported being parked on the pavement at the junction of The Meadows and Marsh Lane, impeding visibility. It was AGREED that the Clerk would report it on the County Council's portal.

The Chair referred to a garage/shed that had recently been put up in the garden of a property on Marsh Lane. No planning permission had been received for this structure. It was AGREED that Cllr Parker would speak to the property owner.

(b)

Planning

**19/01090/ELE – Fosse Road, Farndon - Proposed installation of a new pole adjacent to an existing pole to accommodate the installation of a pole mounted transformer**

This application was for noting. No documents were available on the District Council's website.

**19/01067/FUL – Mill House, Crees Lane, Newark - Householder application for proposed extension and alterations, detached garage and roof conversion**

The Chair and Cllr Parker would visit the applicant.

**19/01032/AGR – Long Acre, Wyke Lane, Farndon - Erection of general purpose agricultural building**

The Chair noted that this application was marked as 'pre-approved'. After discussion Members confirmed that no objection would have been raised.

**Decision Notice - 19/00480/FUL – 1 School Lane, Farndon - Householder application for erection of brick wall along the driveway boundary to join existing neighbouring brick wall**

Members received and noted the decision notice granting planning permission for the erection of a brick wall along the driveway boundary to join existing neighbouring brick wall.

**Decision Notice - 19/00436/FUL – 5 Village Way, Farndon - Householder application for rear single storey rear extension. Removal and replacement of existing garage with new**

Members received and noted the decision notice granting planning permission for a rear single storey rear extension and removal and replacement of existing garage with new.

**Decision Notice – 9/00407/FUL - 15 Wyke Lane, Farndon - Householder application for erection of a single-storey side extension, new porch and entrance area to both the front and back of property and installation of flue. Demolition of existing conservatory and entrance area and partial demolition of and new pitched roof to the existing garage.**

Members received and noted the decision notice granting planning permission for the changes as outlined above. Members noted condition number 3 which was to ensure the development preserves the character and appearance of the Conservation Area.

**Decision Notice – 19/01002/TWCA – Adjacent Slipway, Riverside Car Park, Wyke Lane, Farndon – Undertake pollard to declining Horse Chestnut tree by reducing to the height of the adjacent tree.**

Members received and noted the decision notice granting permission for works to the Horse Chestnut located adjacent to the slipway. This tree was on land owned by the Parish Council.

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Signature \_\_\_\_\_ Date \_\_\_\_\_

(c) General Purposes

**Mowing Arrangements**

The Clerk updated Members on the decision made, in conjunction with the Chairman, to ask the Council's contractor to undertake additional mowing to free the time of the Sexton/Handyman. This would ensure that the Cemetery would be maintained at the required level, and free time for other projects to be completed.

(d) Playing Field

**Annual Play Area Inspection**

It was AGREED that the Annual Play Area Inspection again be undertaken by Newark & Sherwood District Council.

**Football goals & fence**

The Clerk updated Members on the present position with the goals and ball stop netting. The work would be completed within the next 3 weeks. The cost of the work was £730.

The existing goalposts had been removed to allow the area to be re-turfed. Turf would be delivered on Monday, 24<sup>th</sup> June.

**Rose & Crown Football Team**

The Clerk confirmed that the Rose & Crown Football Team wished to remain at the playing field for the next season. An invoice would now be sent.

(e) Cemetery

**Completion of Tree Report**

Members noted completion of the report on all the trees in the Cemetery. This recommended some works within 6 and 12 months. It was AGREED that the Clerk would review the report with the Council's Tree Surgeon and report back to the next meeting.

**Tree Works**

The Clerk updated Members on work undertaken to a tree in the far corner of the Cemetery that was impacting on a neighbouring property.

**Proposed Increase to Cemetery Fees**

Members considered a review to the Cemetery Fees which had not been increased since 2015.

After discussion it was AGREED that the Clerk put together a revised schedule and circulate to Members for approval.

(f) Ponds & Riverside

**Tree Works – Horse Chestnut**

Members noted the work had been completed in line with the decision notice previously referred to.

**Siting of Planters**

The Clerk confirmed that the planters had now been sited on the slipway and planted with roses.

**FPC19-33 Financial Matters**

- (a) To consider accounts for payments in accordance with the circulated schedule  
Members received and noted the accounts for payments as outlined in the circulated schedule.
- (b) To note any receipts in accordance with the circulated schedule  
Members received and noted the receipts as outlined in the circulated schedule.
- (c) To note the Council's financial position as at 31<sup>st</sup> May 2019  
Members noted the Council's financial position as at 31<sup>st</sup> May 2019.
- (d) To note completion of the Council's internal audit  
Members noted the successful completion of the Council's internal audit. The accounts could now be submitted for external audit.
- (e) To consider the Annual Governance Statement as at 31<sup>st</sup> March 2019  
Members received and approved the Annual Governance Statement as at 31<sup>st</sup> March 2019 and AGREED that it should be signed by the Chairman.
- (f) To consider the Accounting Statements as at 31<sup>st</sup> March 2019  
Members received, noted and agreed the Accounting Statement as at 31<sup>st</sup> March 2019 and AGREED that it should be signed by the Chairman.

**FPC19-34 Notts Association of Local Councils**

- (a) Date of Annual General Meeting  
Confirmed as Thursday, 21<sup>st</sup> November 2019 at Epperstone.

**FPC19-35 Correspondence**

- (a) The Clerk referred to correspondence received from Newark Town Council regarding the Town Mayor's Quiz which would be held on 9<sup>th</sup> September 2019.

**FPC19-36 Items for Notification**

- (a) Marina Hedge  
Cllr Parker advised that the marina hedge alongside the lane to the ponds had recently been cut. Clippings remained on the lane. The Sexton to be asked to inspect.
- (b) Oak Tree – Meadow  
Cllr Parker asked if the Oak Tree in the meadow could be inspected as it was overhanging in to a residents garden.
- (c) Planning Appeal Decision Notice  
The Chair referred to the decision notice received granting planning permission for a dwelling on Fosse Road. The Clerk was asked to seek clarification on comments made

by the Inspector regarding flood zones.

**FPC19-37** Date of Next Meeting  
Monday, 5<sup>th</sup> August 2019

The meeting closed at 8.30pm.

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Signature \_\_\_\_\_ Date \_\_\_\_\_