

Minutes of the Farndon Parish Council held on Monday, 29th April 2019 at 6.30pm in the Parish Room, Memorial Hall, Farndon

Present: Councillor M Baker, in the Chair
Councillor Mrs Bayne
Councillor A Duckmanton
Councillor Mrs Kingston
Councillor Parker
Councillor Rhodes-Yeomans
Councillor Teixeira-Gomes

Also in attendance: District Cllrs I & K Walker, Mr J Dodson (FREG) and five members of the public

FPC18-173 Apologies for absence

An apology for absence was received from County Councillor Mrs Saddington.

FPC18-174 Declarations of Interest

It was AGREED that any declarations of interest would be stated by Members as required during the meeting.

FPC18-175 Minutes of the Parish Council – 25th March 2019

Subject to an amendment to minute FPC18-167(e) to read 'left hand side from the inside of the Cemetery', the minutes of the meeting held on Monday, 25th March 2019 were accepted as a true and correct record and signed by the Chairman.

FPC18-176 **County Councillor Session**

No report was presented as Cllr Mrs Saddington had given her apologies.

(a) Local Improvement Scheme – Application Update

The Clerk updated Members on the situation with Malcolm Lane & Son. Contact details for the designer had been requested so that the Chair could liaise direct on a final design.

(b) Condition of School Lane

Following correspondence from a resident concerning the condition of School Lane, towards the stopped up area, Cllr Mrs Saddington had reported the matter to the Highways Officer. A request has been made for the footway to be listed for a resurfacing scheme and an enquiry regarding the overgrown hedges by the field has been submitted.

The Clerk was asked to remind the Highways Officer that in September 2018, resurfacing works were postponed on St Peter's Close as residents had been notified of gas pipe works in the area which could impact.

FPC18-177 District Councillor Session

District Cllrs confirmed there was nothing to report. The election would take place on Thursday, 2nd May.

The Chair referred to a petition received from residents of The Meadows regarding the removal of the bollards. After discussion it was AGREED that Cllr Duckmanton would liaise with the organiser to discuss them attending a District Council meeting to present and talk to the petition. The Chair would also attend.

Cllr I Walker recalled that this matter had been raised in 2018 and Newark & Sherwood Homes had advised that the bollards could not be removed.

(a) **Newark & Sherwood District Council Resident Survey & Community Plan**

The results of the Resident Survey had been released, which had fed in to the Community Plan. Details had been forwarded to Members for information.

(b) **Statement of Nominated Persons & Result of Uncontested Election**

The Clerk advised that the Statement of Nominated Persons for the District Council's Farndon & Fernwood Ward had been received. Seven people were standing for the three seats available.

For the Parish Council, seven persons had been nominated and as this was less than the number of seats available the Returning Officer had declared an Uncontested Election Result. The results had been published on the village noticeboards.

(c) **Draft Bulcote Neighbourhood Plan**

The Clerk referred to receiving notification of the Statutory Consultation Period for the Draft Bulcote Neighbourhood Plan. While it was not felt necessary for the Parish Council to respond, it was AGREED that the link to the plan be circulated to Members for information.

(d) **Adoption of the Amended Core Strategy Development Plan**

Members noted that the District Council had adopted the Amended Core Strategy Development Plan in March 2019. The Clerk had sought clarification on the position with the two Open Breaks, and clarification had been received that they still exist around Farndon.

The next stage of the Plan Review will be to review the Allocations and Development Management document that references the open breaks, but for the purpose of decision making at this time, they still exist.

The Clerk had asked for further information on the timetable of the Plan Review.

Page

Signature _____ Date _____

The Chair extended thanks, on behalf of the Parish Council, to existing District Councillors for the work they had done for the village during their time in office, and the close links forged with the Parish Council, and wished them all the best for the elections on 2nd May.

FPC18-178 Farndon Residents Environment Group

The Chair suspended the meeting at 6.44pm to allow FREG to present their report.

Mr Dodson referred to the Annual General Meeting which saw the main officers remain the same. Mr Rosling had stepped away from the Vice-Chairman role, replaced by Mrs Fussey.

The Working Party had done their usual litter pick and had also undertaken maintenance in Farndon Park. Five of the trail posts had rotted and fallen over. It was AGREED that Mr Dodson would liaise with the Clerk on location and dimensions for replacements, so that the Sexton/Handyman could replace. It was noted that FREG had 2 that could be used.

In May, if the Parish Council were in agreement, FREG would like to cut the verge along the path on Fosse Road back from the junction of Main Street to the Playing Fields. It was overgrown on to the path by some 10" in places. Members were happy for this work to be undertaken.

At this point the Chair agreed to bring forward Agenda Item 10 (c) Commencement of Mowing.

The Clerk confirmed that the last date for daffodils flowering had been taken as Monday, 15th April, with some flowers having died back in the weeks before. The Sexton/Handyman would start to mow the verges from 7th May 2019. FREG had been advised, and of the operational reasons behind choosing this date.

- (a) April Minutes
A copy had been forwarded to Members for information.
- (b) Annual General Meeting Minutes
A copy had been forwarded to Members for information.

FPC18-179 Public 10 Minute Session

The Chair suspended the meeting at 6.50pm to allow questions from the public.

A resident referred to land at the junction of Fosse Road and Main Street. It was reported to be full of wildlife, and to seek to control the wildness might result in it being lost.

A resident expressed concern at the bad language from the football teams that played on a Sunday. Cllr Duckmanton advised that the home season had now finished but the matter would be raised with the team manager.

A resident referred to speeding cars on Main Street/Marsh Lane, late at night, particularly ones with loud exhausts. The resident was advised to report the matter to the Police. Residents would be asked to be aware through the Residents Page.

Mr Davis, referred to the John Clark Memorial Fun Run that had been held the last two years. There had been 110 participants in the first year, and 130 last year. The Parish Council and Memorial Hall had supported the event with the cost of medals. Mr Davis asked if the Parish Council would again support the event, which would be held on 2nd July 2019, starting at 5.45pm. Members AGREED they were happy to support and asked Mr Davis to liaise with the Clerk direct.

Mr Davis also referred to the Newark Half Marathon, which would be held on Sunday, 11th August. Cllr Rhodes-Yeomans asked if the Parish Council could get involved, i.e., by helping at a water station. It was AGREED that an article be included in the Focus for volunteers. Cllr Rhodes-Yeomans would be the Council's co-ordinator with Mr Davis.

The Chair reconvened the meeting at 7pm.

FPC18-180 Parish Council Matters

(a) Best Kept Village Competition

This was on as a standing item, there was nothing to report. The closing date for entry was 31st May 2019.

FPC18-181 Update Reports from Chairs

(a) Chairman's Report

The Chair advised that the owner of the land at the junction of Fosse Road and Main Street, did not now live on Main Street but had moved away from the village. The Clerk was asked to make a further enquiry through the Land Registry on ownership.

The land consisted of part wetland and was home to a lot of wildlife. Newts had not been seen recently, but the adjacent house had seen black newts with orange spots on close to the house.

The Chair reported that the van parked on Main Street, was owned by a resident of Main Street.

The CCTV bracket had been put up, no information had been received on when the camera would be installed. The Clerk would establish a timeline and how long it would be up for as this was a trial period. There was a discussion around what could be done with any information gathered.

Cllr Duckmanton was still of the view that a permanent structure was required, together with monitoring.

The Chair referred to a letter received from Planning Enforcement regarding Hardy's Business Park.

(b)

Planning

19/00561/HPRIOR – 8 Village Way, Farndon - Householder prior approval for single storey rear extension. The length that the extension extends beyond the rear wall of the original house: 4.715 metres. Eaves height of the extension: 2.850 metres. Maximum height of the extension: 2.850 metres

Members noted the application for householder prior approval at 8 Village Way. No comments were required from the Parish Council but it was noted that most of the bungalows adjacent to this property had extensions.

19/00529/FUL – 11 Wyke Lane, Farndon - Householder application for proposed extension and external alterations, including new render and cladding external finishes and general alterations to elevational fenestration, with internal alterations. (Resubmission of 18/02306/FUL)

Members noted the application, which was a resubmission following the refusal of planning permission. The application had previously been supported and it was AGREED that no objection be raised.

19/00480/FUL – 1 School Lane, Farndon - Householder application for erection of brick wall along the driveway boundary to join existing neighbouring brick wall

Delegated authority was given to the Chair, Cllr Baker, to review the application and comment accordingly.

19/00436/FUL – 5 Village Way, Farndon - Householder application for rear single storey rear extension. Removal and replacement of existing garage with new

After discussion it was unanimously AGREED that no objection be raised to this application.

Decision Notice - 19/00216/FUL – Dr Bike, Unit 1, Hardys Business Park - Application to Use Building for a Mixed Use of A1 (Retail) and B1 (Business) with Ancillary Use for D2 (Assembly and Leisure)

Members received and noted the decision notice granting planning permission, which restricted the D2 (Assembly and Leisure) use of the site to the 'ride out social area' as shown on plan TP/Layout/01.

Decision Notice – 19/00209/TPO – 3 Tow Court, Farndon – Undertake tree works to trees protected by TPO N45 Group 2

Members received and noted the decision notice for tree works to trees protected by TPO N45 Group 2. It was noted that tree works had been refused for the felling of T4 Sycamore and T5 Holly.

Decision Notice – 19/00190/FUL – 140 Marsh Lane, Farndon – Householder application for proposed single storey rear extension and front porch extension

Members received and noted the decision notice granting permission for the works as outlined.

(c) General Purposes

Missing street sign – Wyke Lane

The Chair explained the situation which had led to identifying that the Wyke Lane street sign, near the Londis shop, was missing. This had been reported to the Technical Department of Newark & Sherwood District Council for replacement.

Commencement of Mowing

This item had been covered under Agenda Item FPC18-178. The Chair reported that Via had confirmed an increase from 0.02p to 0.024p per metre for the grass verge mowing.

Defibrillator

The Chair reported that the defibrillator had recently been used but no further details were available.

(d) Playing Field

Playing field weed spray

It was noted that the weed spray of the playing field was scheduled for Tuesday, 30th April 2019. The Cricket Club had requested no tyres on the wicket, which the Sexton/Handyman would communicate to the contractor.

Football goals & fence

Members noted the quotation received through Nottinghamshire County Council for extending the existing ball stop net and installing a second ball stop net, which ranged in price from £2,383 to £2,940 to extend the existing and £2,959 to £3,369 for the new.

It was AGREED that Cllrs Duckmanton and Rhodes-Yeomans liaise with each other on the ball stop nets, and also on the price for new goal posts, with a report back to the next meeting.

No Smoking Area – Children’s Play Area

Discussion took place around smoking by adults, both accompanied by and without children, in the play area. After discussion it was AGREED that the children’s play area be designated as a no smoking area. The Clerk was asked to source signs which read ‘This area is a designated no smoking area by order of Farndon Parish Council’.

(e) Cemetery

Removal of tree adjacent to Footpath 7

The Clerk updated Members on the situation that had arisen with a tree that had fallen on the gravel driveway up to the Church. In discussion with the Chair, permission had been granted for the tree to be removed, even though ownership of the area was not certain.

Review of Cemetery Grave Spaces

Cllr Mrs Bayne reported that the review of the left hand side of the Cemetery grave spaces had commenced. The first half had been complete, with the second half still to do. A review of the cemetery records showed that there were two graves occupied by an unknown man and woman who had drowned in the river, but it was not known whether these were marked.

Mortuary Break In

The Chair referred to the recent break in at the mortuary, where the thieves had come through the roof. Thanks were extended to the Sexton/Handyman for the work he had undertaken in resolving the damage when the Clerk was on annual leave.

(f) Ponds & Riverside

Resurfacing Riverside Car Park

Members noted receipt of the quotation obtained through Nottinghamshire County Council for resurfacing of the riverside car park. Two prices had been received, one for SMA tarmac in the sum of £15,586 plus VAT and £15,039 plus VAT using 10mm Dense Tarmac.

Members AGREED that the Clerk should progress with the quotation provided using SMA tarmac in the sum of £15,586 plus VAT. However, confirmation should be sought on whether the works came with any warranty, and whether marking out of the car park, including the full run for the slipway could be included.

It was further AGREED that the Clerk liaise with the adjacent businesses, Farndon Boathouse and the Riverside Inn, as the area would need to be closed for 3 days to allow the work to be undertaken. Nottinghamshire County Council would also need to be advised due to the right of way that existed across the car park.

In terms of funding, it was AGREED that the Clerk should progress an application to the Public Works Loan Board in the sum of £20,000 over a period of 10 years.

Gordon Whelbourn Running Week – 3rd to 7th June 2019

Members noted information received from Newark Athletic club regarding the Gordon Whelbourn Running Week which was being held from 3rd to 7th June 2019. The Farndon race would be held on Thursday, 6th June.

It was AGREED that a sign be placed on the gate through to the playing field advising that all vehicles needed to be removed by 9pm when the gate would be locked.

Planters

It was AGREED that the Sexton/Handyman be seconded to work with Cllr Teixeira-Gomes for two days on the planters for the slipway. It was AGREED that plants be purchased from Devon Croft Nursery for the new planters and to re-plant the existing planters.

FPC18-182 Financial Matters

- (a) To consider accounts for payments in accordance with the circulated schedule
Members received and noted the accounts for payments as outlined in the circulated schedule.
- (b) To note any receipts in accordance with the circulated schedule
Members received and noted the receipts as outlined in the circulated schedule.

- (c) To note the Council's financial position as at 31st March 2019
Members noted the Council's financial position as at 28th March 2019.
- (d) PWLB Audit Statement
The Clerk reported that the amount outstanding on the PWLB audit statement was £15,751.10. This would be included within the audit documents.
- (e) To appoint the internal auditor for the 2018/19 audit
Members noted that the internal auditor, Susan McDonald, who had undertaken The 2017/18 audit had confirmed availability for the 2018/19 audit. It was AGREED that the Clerk should confirm this appointment.
- (f) To note arrangements for the 2018/19 external audit
Members noted the key dates for the 2018/19 external audit. The submission deadline was Monday, 1st July, with the statutory common period running from 1st July to 12th July. The suggested period for the exercise of public rights was Monday, 17th June to Friday, 26th July. The statutory deadline by which the external auditor report must be published is Monday, 30th September.

FPC18-183 Notts Association of Local Councils

- (a) Personnel Newsletter – March 2019
Members noted receipt of the March Personnel Newsletter.
- (b) New Councillor Training
The Clerk reminded Members that dates had been arranged for New Councillor training. This training was available to new and existing Members should they wish to attend. Cllr Teixeira-Gomes asked for further information, which the Clerk would provide.
- (c) Governance & Accountability 2019 Update
Members noted receipt of the update.
- (d) Legal Briefing – Community Infrastructure Levy (CIL)
Members noted receipt of the legal briefing which outlined the Community Infrastructure Levy (CIL), what it was and how it could be used.
- (e) Legal Briefing – Data Protection Fees
Members noted receipt of the legal briefing regarding data protection fees.

FPC18-184 Correspondence

- (a) NHS Survey
Members noted receipt of the NHS Long Term Plan survey which had been circulated by the Clerk for information and completion as appropriate.

(b) NSDC Arts Development Programme 2019

Members noted information circulated from Newark & Sherwood District Council regarding the support available for parish events by funding or delivering arts activities.

FPC18-185 **Items for Notification**

Cllr Rhodes-Yeomans asked for an update on progress with the 'Money Tree'. The Clerk advised that it would be progressed when a trunk with the correct thickness was sourced.

Cllr Mrs Kingston proposed that a letter of thanks be sent to Cllr Oldham for the service he had provided to the village during his time on the Parish Council. He had not sought re-election so would cease to be a Member from 2nd May 2019. It was AGREED that the Clerk send a letter on behalf of the Council.

FPC18-186 Date of Next Meeting

Members considered the date for the May meeting, which needed to be altered to meet statutory deadlines following the elections on 2nd May 2019. It was AGREED that the next meeting be held on Tuesday, 14th May 2019 at 6.30pm.

The meeting closed at 8.30pm.