

Minutes of the Farndon Parish Council Meeting held on Monday, 24<sup>th</sup> April 2023 in the Parish Room, Memorial Hall, Farndon

**Present:**        **Councillor M Baker (Chair)(L)**  
                      **Councillor Mrs M Bayne**  
                      **Councillor Ms H Bayne**  
                      **Councillor A Chrimes**  
                      **Councillor A Duckmanton**  
                      **Councillor Mrs Kingston**  
                      **Councillor P Parker**

**Also present Stephen Swanwick (FREG)**

The meeting was chaired by the Vice-Chair, Cllr Mrs Kingston, until the arrival of the Chair, Cllr Baker, at 6.42pm

**FPC22-139**    Apologies for absence

Received and accepted from Councillor Rawlings, District Councillor I Walker & County Councillor Mrs Saddington.

**FPC22-140**    Declarations of Interest

It was AGREED that these would be stated by Members as required during the meeting.

**FPC22-141**    Minutes of the Meeting of the Parish Council – 27<sup>th</sup> March 2023

Subject to an amendment to reflect the correct spelling of Cllr Chrimes, the minutes of the meeting held on Monday, 27<sup>th</sup> March 2023 were accepted as a true and correct record and signed by the Chairman.

**FPC22-142**    **County Councillor Session**

No report was presented as Cllr Mrs Saddington had given her apologies.

**FPC22-143**    **Nottinghamshire County Council**

There were no matters to consider.

**FPC22-144**    **Newark & Sherwood District Council**

(a)            Anti-Social Behaviour Newsletter

A copy of the Newsletter had been circulated to Members for information.

**FPC22-145**    **Farndon Residents Environment Group**

The Chair suspended the meeting at 6.33pm to allow Mr Swanwick to present the report.

A decision had been taken to cancel the Riverside litter pick due to the wet weather. The monthly litter pick had been undertaken as normal.

- (a) Minutes – April 2023  
A copy of the minutes would be circulated to Members once received.

**FPC22-146 Public 10 Minute Session**

There were no questions raised.

**FPC22-147 Parish Council Matters**

- (a) To receive reports from representatives on outside bodies

The Clerk reported that an appointed Parish Council trustee on the Memorial Hall Committee had advised they would not be standing again.

It was AGREED that the Clerk put a request on the Resident's page for volunteers.

With the agreement of the Chair, agenda item 12(f) The Gordon Whelbourn Running Week was brought forward for consideration, due to concerns raised by the Memorial Hall Committee regarding car parking.

The Clerk outlined the background to the week. Initially, only one run was held in the village but this had expanded to two. The 2023 runs would take place on Wednesday, 7<sup>th</sup> and Friday, 9<sup>th</sup> June. The organisers had requested permission to use the hard standing area behind the Memorial Hall to allow participants to park. This request had been made to the Parish Council and also direct to the Memorial Hall Trustee Chairman. In previous years, permission had been granted on the understanding that the barriers would be locked by the Parish Council at 9pm.

Members were content with arrangements to continue as in previous years, on the understanding that the organisers would ensure participants were aware of the timings for locking of the barrier.

- (b) To receive information on the local elections scheduled to be held on 4<sup>th</sup> May 2023 and the Statement of Persons Nominated

Members noted the Statement of Persons Nominated. With 10 people standing for 9 seats, an election would now be held on Thursday, 4<sup>th</sup> May. The Parish Council would be recharged for the costs incurred.

- (c) To note progress of a Village Trail in Celebration of the Coronation of King Charles III

The Clerk advised that there had been sufficient residents come forward to participate in the trail. A map would now be produced and circulated around the village, on the website and social media.

- (d) To note information received from Skanska (A46 Newark Bypass Scheme) on their Social Value initiatives

Members received and noted the information received from Skanska on their Social Value initiatives. The Clerk advised that Skanska would also be releasing details on a community fund. The Parish Council would be advised as soon as that information was available.

- (e) To consider the adoption of the Council Policy Procedure Handbook.  
It was AGREED that the Policy Procedure Handbook be adopted without change.

**FPC22-148 Financial Matters**

- (a) To consider accounts for payments in accordance with the circulated schedule  
Members received and noted the accounts for payment in accordance with the circulated schedule.
- (b) To note any receipts in accordance with the circulated schedule  
Members received and noted receipts received in accordance with the circulated schedule.
- (c) To note the Council's financial position as at 31<sup>st</sup> March 2023  
Members received and noted the bank reconciliation as at 31<sup>st</sup> March 2023.
- (d) To note the submission of the 2022-23 Accounts to the Internal Auditor  
The Clerk advised that there had been a delay in the submission of the accounts for Internal Audit. Submission would take place as soon as the payroll records could be accessed to enable the employee costs to be transferred to individual budgetheads.
- (e) To receive details of the Council's insurance renewal from BHIB  
Members noted information received from BHIB regarding the Council's insurance renewal. After discussion, it was AGREED that delegated authority be given to the Clerk to review this with the Vice-Chair, Cllr Mrs Kingston.
- (f) To note the submission of an application to the Awards for All Community Lottery for the Farndon Friendship Group  
Members noted that an application had been submitted to the Awards for All Community Lottery for the Farndon Friendship Group. A response was awaited.

The Clerk also advised that the Nottinghamshire County Council's Local Communities Fund was once again open to applications. It was AGREED that the Clerk should also pursue a request for funding through this stream.

In the meantime, it was AGREED that a sum of £500 be vired across to the Group's budgethead, to be repaid once additional grant funding had been secured.

**FPC22-149 Update Reports from Chairs**

- (a) Chair's Report  
**Main Street**  
The Chair updated Members on reports of anti-social behaviour at the bus shelter on Main Street. After discussion, it was AGREED that the Clerk contact neighbouring properties to establish if they had suffered any nuisance as had been reported.

### **Rural Prosperity Fund**

Members noted information from Newark & Sherwood District Council regarding the new fund. The Clerk had requested a meeting with the Lead Officer to discuss potential projects in more detail.

#### (b) Planning

##### **Applications:**

23/00380/House – 26 Long Lane, Farndon – Single storey side and rear extensions

Members noted the application submitted for the development as outlined. It was AGREED that delegated authority be given to Councillor Parker to review the plans and advise the Clerk on a response.

##### **Decision Notices**

22/02401/HOUSE – 10 North End, Farndon – Demolition of garage. Two storey rear and side extension, new front porch

Members noted the decision notice outlining that planning permission had been granted for the development as outlined.

##### **Tree Works**

23/00420/TPO – The Old Vicarage, 1 Marsh Lane – Fell 1 No. cherry tree (marked in red and labelled T1 on plan) in the rear garden

Members noted the tree works as outlined.

#### (c) General Purposes

##### **Street Lights – North End**

The Chair referred to a meeting held on 21<sup>st</sup> April 2023 with a representative from Via and a resident of North End. Concerns had been expressed regarding the lack of streetlighting, particularly at the entrance to the road from Wyke Lane, which it was considered was leading to anti-social behaviour. The officer from Via would review with colleagues and report back to the Parish Council.

In the meantime, the Clerk was asked to liaise with the owner of a tree that appeared to be inhibiting a streetlight to see if any remedial work could be done.

#### (d) Cemetery

##### **To review and consider the revised Cemetery Regulations**

The Clerk referred to the revised Cemetery Regulations circulated to Members in advance of the meeting.

After discussion, it was AGREED that these be adopted and circulated as necessary. The Council's website would be updated and the link circulated on the Resident's Page.

#### (e) Playing Field

##### **To note progress with quotations for a review of the play area**

The Clerk advised that a further quotation had been received from Wicksteed, but

there were still two outstanding; one from Proludic and the other from Hag SMP.

It was AGREED that this item be deferred for consideration when all quotations had been received.

(f) Ponds & Riverside

**The Gordon Whelbourn Running Week**

This item had been considered under Minute Number FPC22-147.

**To note a request from 6<sup>th</sup> Newark Beavers to plant trees in the village**

The Clerk referred to a request received from 6<sup>th</sup> Newark Beavers to plant trees in the village. Further information was awaited and Members would be kept updated on the request.

**To consider granting delegated authority to the Clerk to progress the application for an Exemption to enable works to the floodbank**

After discussion, it was AGREED that delegated authority be given to Councillor Parker and the Clerk to progress the application for exemption.

**FPC22-150 Notts Association of Local Councils**

(a) New Councillor Training Dates

Members noted the information received on new Councillor training dates. These would be brought back to the May meeting.

(b) Consultation on Infrastructure

It was AGREED that consideration be deferred to the May meeting. Closing date for responses was 9<sup>th</sup> June 2023.

**FPC22-151 To receive any correspondence**

(a) Inspector's Newsletter – Notts Police

A copy of the Newsletter had been circulated to Members for information.

**FPC22-152 Items for Notification**

Councillor Mrs Kingston advised that the streetlights on Main Street were still not working. The Clerk to chase.

**FPC22-153 Date of Next Meeting**

Monday, 22<sup>nd</sup> May 2023 – Annual Meeting of the Council and Annual Parish Meeting

The meeting closed at 9pm