

Minutes of Farndon Parish Council held on Monday, 28th November 2016 at 6.30pm in the Parish Council Room

Present: Councillor M Baker, in the Chair
Councillor Mrs M Bayne
Councillor Mrs J Gafney
Councillor I Millner
Councillor M Oldham
Councillor J Teixeira-Gomes

Also in attendance: Dick Rosling (FREG), Councillor I Walker, County Councillor Mrs Saddington

FPC16-070 Apologies for absence

Apologies for absence were received from Councillor Duckmanton and District Councillors N Mison and K Walker.

FPC16-071 Declarations of interest

It was AGREED that any declarations of interest would be stated by Members as required during the meeting.

FPC16-072 Minutes of the Parish Council – 25th October 2016

The minutes of the meeting held on Tuesday, 25th October 2016 were accepted as a true and correct record and signed by the Chairman.

FPC16-073 County Councillor Report

The Chair suspended the meeting at 6.31pm to allow Councillor Mrs Saddington to present her report.

Councillor Mrs Saddington referred to the trees that had been felled at Fell Croft and queried whether a replanting scheme had been agreed.

It was AGREED that the Clerk would review correspondence and advise accordingly. Councillor Mrs Saddington offered funding for replacement bushes/trees, which would be tended to by the Village Handyman. Funding would need to be requested by the end of January.

It was further AGREED that the Clerk would try and ascertain ownership of the land by a search at the Land Registry.

Councillor Oldham asked Councillor Mrs Saddington if she knew who was responsible for the recent works done in the village around The Copse and Birchenhall Court as the finished surface was unsatisfactory. After discussion it was established that this was work undertaken by MITIE, contractors for Newark & Sherwood Homes.

It was AGREED that the Clerk would contact Newark & Sherwood Homes direct.

Councillor Mrs Saddington extended her best wishes to Members for Christmas and New Year and hoped to see everyone at the Carols on the Green Service on 21st December.

The Chair thanked Councillor Mrs Saddington for her report and also extended best wishes to her for Christmas and the New Year. The meeting was reconvened at 6.40pm.

FPC16-074 District Councillor Report

The Chair suspended the meeting at 6.41pm to allow Councillor Walker to present his report.

Councillor Walker reported that the new sports centre was being well used. The Civil War Centre, while well used would benefit from an increase in visitors.

The building of the Council's new offices was progressing, with a target date for occupation of August/September 2017.

Councillor Walker extended best wishes to Members for Christmas and the New Year.

The Chair thanked Councillor Walker for his report and also extended best wishes to him for Christmas and the New Year. The meeting was reconvened at 6.45pm.

FPC16-075 Farndon Residents Environment Group

The Chair suspended the meeting at 6.46pm to allow Dick Rosling to present the report.

The village litter pick had taken place earlier in November. Maintenance of Farndon Park had taken place on Sunday, 27th November.

In December the charity Christmas tree would be on display around the village. The charities chosen were the Lincs & Notts Air Ambulance and HomeStart. The Carols on the Green event would take place on Wednesday, 21st December; the Salvation Army and Newark Community First Responders were the chosen charities.

The Clerk confirmed that the road closure notice had been received and would be Displayed on the village noticeboards. A copy would be forwarded to Mr Rosling and Mr Dodson.

In response to a question put by Mr Rosling, the Clerk advised that the event was covered under the Council's insurance policy.

Mr Rosling confirmed that FREG had spoken to the Riverside Inn regarding the pollarding of the willows on Wyke Lane.

The meeting was reconvened at 6.48pm.

FPC16-076 Public 10 Minute Session

No questions were raised.

FPC16-077 Parish Council Matters

(a) **Draft Lease in respect of St Peter's Early Years**

The Clerk advised that the lease was being sent direct to Early Years for signature and would then come to the Parish Council for countersignature.

(b) **To receive an update on the Memorial Benches for HM The Queen's 90th Birthday**

The Clerk advised that the benches would be delivered on Tuesday, 29th November. A contractor had been retained to install the benches.

(c) **Minutes of Meeting of Newark Healthcare Consultative Group – 30th September 2016**

Members received and noted the minutes of the Newark Healthcare Consultative Group held on 30th September 2016.

It was AGREED that the Clerk should forward a copy to Councillor Mrs Bayne and Councillor Oldham.

FPC16-078 Update Reports from Chairs

(a) **Planning**

Decision Notice – 16/01658/TWCA – 9 Wyke Lane, Farndon – Fell 1 No Fir Tree

Members received and noted the decision notice granting permission for tree works at 9 Wyke Lane, Farndon.

Decision Notice – 16/01703/TWCA – 13 Wyke Lane, Farndon, - Felling of 2 No Conifer; 1 No Varigated conifer and 1 No Holly

Members received and noted the decision notice granting permission for tree works at 13 Wyke Lane, Farndon.

Process for Protecting Trees

Members asked what the process was for protecting trees that were considered to be of importance in the village, especially given the fact that the Parish Council were not being consulted on work to protected tree.

The Clerk advised that there was a process that had to be followed and certain criteria had to be met to enable a tree to be protected. It was AGREED that the Clerk would circulate the process to Members for information.

It was further AGREED that the Clerk would visit, with Councillor Gomes, a tree on North End that was considered to be one of the rarest trees in Great Britain.

(b) **Playing Field**

Vandalism on Skatepark

The Clerk advised Members of the recent vandalism on the skatepark where a fire had

been set on the tarmac, and tablets had been spread around the play area. PCSO Munro had been advised and the Village Handyman was visiting and monitoring the site twice a day.

(c) **Cemetery**

Cemetery Railings

The Clerk advised that a quotation had been received to install a gate within the railings adjacent to the playing field.

A discussion took place on the best way to proceed. It was AGREED that, as 'Do Not Climb' signs has been ordered these be installed and then the area monitored to see if they were being heeded.

It was further AGREED that the Clerk would discuss the issue of liability with the Council's insurers and report back to Members.

Funeral Parking

The Chair questioned whether or not there was a need to place cones on the Cemetery side of Marsh Lane for mourners cars when a funeral was taking place; or indeed whether double yellow lines should be requested.

It was AGREED that the Clerk investigate the options outlined above and that Councillor Gomes raise the question of mourners using the memorial hall car park at the next meeting of the Memorial Hall Trustees.

(d) **Ponds & Riverside**

Dogs on Lead Signs – Picnic Area

The Clerk confirmed that the signs had been ordered and would be put up by the Village Handyman shortly.

Pollarding of Willow Trees

The Clerk advised that a quotation was awaited on the pollarding of the Willow Trees on the picnic area.

Windlass

Councillor Mrs Gafney would discuss the current position with the windlass at the next Focus meeting.

Garages – The Meadows

Councillor Gomes reported that there had been some dumping of rubbish in the garage area at The Meadows. It was AGREED that the Clerk would report this to Newark & Sherwood Homes.

Dog Bin – Meadow

Councillor Gomes asked for the first dog bin as you enter from The Meadows to be replaced with a bigger unit. The Clerk confirmed that there was one in stock and would arrange for it to be replaced by the Village Handyman.

Grass at Ponds

Councillor Mrs Gafney asked if the grass recently seeded at the ponds was 'wild'. It was AGREED that the Clerk would liaise with FREG and the contractor to establish whether it was.

Footpath Maintenance

Councillor Gomes asked if the Village Handyman could maintain the footpath between Chapel Lane and the Riverside.

Notts Wildlife Trust

The Clerk was asked to establish whether Notts Wildlife Trust was responsible for the Willow Holt area as Members were concerned at the condition of some of the trees.

FPC16-079 Financial Matters

- (a) **To consider accounts for payment in accordance with the circulated schedule as at Members AGREED payments in accordance with the circulated schedule outlined below as at 27th November 2016.**

To	Amount	Description
Various	1702.08	Wages
Farndon Memorial Hall	450.00	Office Rent
Smiths Timber Merchants	8.65	Supplies
J Saunders	24.77	Notice for Newark Advertiser
Notts County Council	100.00	Reimbursement of incorrect receipt
J R Mowers	6,375.19	New Equipment
J R Mowers	271.60	Repairs to Equipment
Newark & Sherwood D.C.	52.20	Annual Play Area Inspection Fee
Severn Trent Water	28.30	Cemetery Water Rates
Smiths Timber Merchants	2.66	Supplies
D Lyne	624.00	Mowing & Conservation Work
Skipit Ltd	222.00	Hire of Skip
Total:	9,861.45	

- (b) **To note any receipts in accordance with the circulated schedule as at 27th November 2016**

Members NOTED receipts in accordance with the circulated schedule outlined below.

From	Amount	Description
Farndon St Peter's Early Years	333.33	Rent
E Gill & Sons (Memorials) Ltd	45.00	Inscription – Wheatcroft
S Fotheringham	90.00	Memorial – Smith
E Gill & Sons Ltd	290.00	Interment – Clarkson
E Gill & Sons Ltd	290.00	Interment – Wilson
Transfer	6,375.19	For New Equipment
Total:	7,423.52	

- (c) **To note the Council's Financial Position as at 27th November 2016**

Members received and noted the Council's financial position as at 27th November 2016.

The Clerk expressed her concern at the number of burials that had taken place over the last year and asked whether any review of available space had been taken previously.

The Clerk was asked to investigate how many graves spaces remained and to compare against how many burials had taken place over the last 2 years with a report to come back to the January meeting.

(d) **Auto-Enrolment – NEST Pensions Registration**

The Clerk advised that the direct debit mandate needed to be signed by two authorised signatories and returned to NEST to complete that part of the Council's registration.

This was AGREED and duly signed.

(e) **To consider the purchase of new office equipment and seating**

Members considered the purchase of new office equipment and seating.

After discussion, Councillor Baker proposed, seconded by Councillor Mrs Gafney that chairs and equipment in the sum of £1,737 be purchased. This was unanimously AGREED.

(f) **To agree the Council's Budget for the 2017/18 Financial Year**

Members considered the Council's budget for the 2017/18 financial year.

It was proposed by Councillor Baker, seconded by Councillor Mrs Gafney, that the precept be retained at £51,000 for the 2017/18 financial year.

FPC16-080 Newark & Sherwood District Council

(a) **Consultation on Community Infrastructure Levy Preliminary Draft Charging Schedule**

Members received and noted the consultation on the Community Infrastructure Levy Preliminary Draft Charging Schedule.

It was AGREED that the Clerk would review this and complete with Councillor Oldham.

It was further AGREED that the Clerk should investigate whether or not the Parish Council should have received any CIL payments.

(b) **Changes to the way customers and businesses pay for services**

Members received and noted correspondence advising that the District Council would no longer be accepting cheques for payments of invoices.

FPC16-081 Notts Association of Local Councils

(a) **Report on Annual General Meeting**

The Clerk fed back to Members on the Annual General Meeting held recently on Wednesday, 16th November. Councillor Baker had been re-elected to the Executive Committee.

A number of trade stands had been present, including one on the provision of mobile speed safety signs. It was disappointing to note the high cost of purchasing a unit,

especially as speeding on Marsh Lane remained high. It was AGREED that the Clerk should contact Nottinghamshire County Council to establish whether there was a mobile unit that could be used in the village.

(b) **Dependent Carers' Allowance for Parish Councillors**

It was AGREED that the Clerk circulate details to Members for information.

FPC16-082 To receive any correspondence

(a) **Citizens Advice – Sherwood and Newark: Invitation to Annual General Meeting**

Members received and noted the invitation to the Annual General Meeting of Citizens Advice – Newark & Sherwood.

(b) **Letter of Thanks – St Peter's Cross Keys Church of England Academy**

Members received and noted the letter of thanks from St Peter's Cross Keys Church of England Academy for the donation of £100 to the DARE programme.

(c) **Consultation on levels of NHS provision for IVF fertility treatment**

Members received and noted the current consultation on levels of NHS provision for IVF fertility treatment and AGREED that no response was required.

(d) **Carols on the Green – Road Closure Notification**

Members noted that the road closure notification had been received for the Carols on the Green event on 21st December. The Clerk would arrange for copies to be placed on the Council's noticeboards.

(e) **Fly Tipping**

The Clerk advised that Newark and Sherwood District Council had confirmed they were aware of the asbestos fly tipping adjacent to the River Trent. Funding was awaited to get it removed.

The new procedure for reporting fly tipping was noted. Customer services were to be the initial point of contact.

FPC16-083 To receive items for notification

(a) **Contact Numbers**

Councillor Baker asked Members if they had any objection to their contact details being made available to each other.

It was AGREED that this information be shared, together with contact details for the Clerk and the Village Handyman.

FPC16-084 Date of Next Meeting

Monday, 23rd January 2017