

SUBJECT TO RATIFICATION AT THE 2<sup>ND</sup> DECEMBER MEETING OF THE PARISH COUNCIL

Minutes of the Meeting of Farndon Parish Council held on Monday, 28<sup>th</sup> October 2019 at 6.30pm in the Parish Room, Memorial Hall, Farndon

**Present:** Councillor M Baker, in the Chair  
Councillor Mrs Bayne  
Councillor Mrs Kingston  
Councillor Parker (Arr 6.48pm)  
Councillor Teixeira-Gomes (Arr 6.48pm)

**Also in attendance:** District Cllrs I & K Walker, County Cllr Mrs Saddington (L), Mr S Swanwick (FREG) and three members of the public

- FPC19-67** Apologies for absence  
Apologies for absence were received and accepted from Councillor Duckmanton, District Councillor Mison and Mr J Dodson (FREG).
- FPC19-68** Declarations of Interest  
It was AGREED that any declarations of interest would be stated by Members as required during the meeting.
- FPC19-69** Minutes of the Parish Council held on 23<sup>rd</sup> September 2019  
The minutes of the Parish Council meeting held on 23<sup>rd</sup> September 2019 were accepted as a true and correct record and signed by the Chairman.
- FPC19-70** **County Councillor Session**  
This item would be taken when Cllr Mrs Saddington arrived.
- FPC19-71** **Nottinghamshire County Council**  
(a) Local Improvement Scheme – Application Update  
The Clerk advised that a cast of the sign would be available at the December meeting.
- FPC19-72** **District Councillor Session**  
The Chair suspended the meeting at 6.32pm to allow District Councillors to present their report.
- Cllr I Walker referred to the funding for the dualling of the A46 which had been secured.
- There was good news for Newark, with all Newark schools rated good or outstanding in recent OFSTED reports; winning Gold in the recent Midlands in Bloom competition, and Newark and Kings Mill Hospitals rated best in the East Midlands.

Page

Signature \_\_\_\_\_ Date \_\_\_\_\_

Cllr Walker reminded Members that the Annual General Meeting of NALC was at Epperstone on 21<sup>st</sup> November. Members were urged to attend to support the Council's Chairman, who was also Chair of NALC.

The Parish Council Conference would be held at North Muskham on 2<sup>nd</sup> November 2019.

The Chair thanked Cllr I Walker for his report and reconvened the meeting at 6.34pm.

(a) Scheme of Delegation Amendments

The amendments to the scheme of delegation amendments were noted. A copy had been circulated to Members for information.

(b) Newark & Sherwood Parish and Town Conference – 2<sup>nd</sup> November 2019

The agenda for the conference had been circulated to Members for information.

**FPC19-73 Farndon Residents Environment Group**

The Chair suspended the meeting to allow Mr Swanwick to present his report.

The monthly litter pick had been held during October and 4,000 bluebells had been planted in Farndon Park.

In November, a further litter pick was planned and work in the Cottage Lane reserve.

The Chair thanked Mr Swanwick for his report and reconvened the meeting at 6.37pm.

(a) October Minutes

These had been circulated to Members for information.

**FPC19-74 Public 10 Minute Session**

The Chair suspended the meeting at or questions from the public.

A resident asked if the shrubs could be back along the boundary of the Cemetery and the Memorial Hall and when work would be undertaken to the trees along that boundary. The Clerk advised that the Sexton had added the shrubs to his work programme. Cllr Mrs Bayne referred to the recent survey and report that had been provided on the Cemetery trees. The work that needed to be undertaken within six months had been completed, with the work to the Limes along the boundary scheduled to be completed within 12 months.

A resident asked if a door could be put on the noticeboard in the bus shelter on Main Street as notices were being taken off and strewn on the floor. The Chair advised that the Bus Shelter had been provided by the County Council. The Clerk would liaise with the Transport Department of the County Council to see if this would be feasible.

The Clerk was asked to ensure that the agendas were on the Parish Council's website. The Clerk advised that the agendas were uploaded through the District Council, and would ensure they were available.

The meeting was reconvened at 7.04pm.

**FPC19-75 Parish Council Matters**

(a) Remembrance Sunday

Members noted the new arrangements for Remembrance Sunday. The service would now start at St Peter's Church, commencing at 10.45am. Wreathes would be laid at the Memorial Hall following the Church Service.

(b) Invitation from Balderton Parish Council

An invitation had been received from the Chairman of Balderton Parish Council inviting a representative from the Parish Council to attend a Remembrance Ceremony at Newark Air Museum. The Ceremony would commence at 3pm and representatives were asked to arrive between 2.30 and 2.45pm.

Cllr Teixeira- Gomes would attend as the Parish Council's representative.

(c) A46 Roundabout – Permanent Markings 40mph

Members noted correspondence outlining the dates work would be undertaken to install the permanent markings at the roundabout.

(d) Neighbourhood Watch

The Chair updated Members on the recent anti-social behaviour in the village and the involvement of the District Council's Community Safety Team and PCSO. Contact had been made with the co-ordinator for Neighbourhood Watch, Mr Macey, who had provided booklets for Members to review. An offer had been made to attend a future meeting of the Parish Council to advise Members on the best way to proceed.

It was AGREED that the Clerk extend an invitation to him to attend the December meeting.

The Chair advised Members that there was currently no Beat Manager in place for Farndon. PCSO Munro will update if and when one was appointed.

The Clerk was asked to enquire if Inspector Sutton had suspended her updates as none had been received recently.

(e) Neighbourhood Plan

The Clerk advised that Cllr Mrs Bayne was reviewing the information from the recent webinar. Neighbourhood Plan was also on the agenda for the Parish Council Conference which the Clerk would be attending. A report would be brought to the December meeting.

- (f) Christmas Lights Competition  
After discussion it was AGREED that there would be two categories, one for charity and one for residential. An article would be included on the front page of the December Farndon Focus. A Sub-Committee would be established shortly to pursue.

**FPC19-77 County Councillor Session**

With the arrival of Cllr Mrs Saddington, the Chair suspended the meeting at 6.56pm to allow her to present her report.

Cllr Mrs Saddington advised that two items had been put forwarded for highway schemes. The pavement on Cross Lane for resurfacing, and an interactive speed sign on Marsh Lane.

As discussed at the last meeting, a donation of £200 had been forwarded for St Peter's School. The Clerk confirmed this had been received and sent on to the school.

The Chair referred to recent work undertaken to the hedge along Fosse Road between East Stoke and Farndon. It was understood this work had been requested by Via. The quality of the work was a concern, with Via being asked to inspect it. Cllr Mrs Saddington was asked to investigate, the Clerk would forward details.

The Chair thanked Cllr Mrs Saddington for her report and reconvened the meeting at 7.01pm.

**FPC19-76 Update Reports from Chairs**

- (a) Chairman's Report

**Anti-Social Behaviour**

This item had been covered under minute no FPC19-75 (d).

- (b) Planning

**19/01760/FUL – 5 Linton Close, Farndon, Newark - Householder application for rear first floor extension**

Members noted the householder application for a rear first floor extension at 5 Linton Close. Cllr Parker would review and liaise with the Clerk on the Council's response.

**Decision Notice - 19/01493/FUL – 46 Marsh Lane, Farndon**

Members noted the decision notice granting permission for the works at 46 Marsh Lane. It was noted that correspondence had been received from the Enforcement Officer regarding the works required to lower the fence and confirmation that the building met Permitted Development rights.

**Decision Notice - 19/01796/TWCA - Plum Tree House, 2 Grays Court, Farndon - Conifer (C1) -Removal as it within 3 metres of property. Conifer (C2) -Removal as it is shading an area that is to become a hawthorn hedge**

The decision notice granting permission for the tree works was received and noted.

Page

**Decision Notice - 19/01414/FUL – 7 Brockton Avenue, Farndon - Householder application for single storey side extension and re-positioning of boundary wall.**  
The decision notice granting permission for the works was received and noted.

(c) General Purposes

**Tree Survey Report**

The Clerk advised that the sum of £1,900 had been received to complete the survey of all trees under the Council's ownership.

**Removal of Telephone Kiosk – Long Lane**

The Clerk referred to correspondence received through the District Council regarding BT's intention to remove the telephone kiosk on Long Lane. Only one call had been made during the last 12 months. No objection was raised to this removal.

(d) Playing Field

**Farndon Bowls Club**

The Clerk updated Members on the response to the decision taken by the Parish Council at the 23<sup>rd</sup> September meeting. The Bowls Club were holding a further Extraordinary Meeting this evening and the Clerk would update Members if a response was received before the end of Council.

**Annual Playground Inspection**

The Clerk advised that the inspection report was still awaited.

**New Signage**

Following the recent presence of the Community Safety Officers in the village, it had been noted that the signage around the play area was dated and would benefit from being replaced. It was AGREED that the Clerk would obtain quotations and bring to the December meeting.

**Charity Football Match**

Cllr Duckmanton had received a request for the field to be used for a charity football match in aid of the Army Benevolent Fund on 7<sup>th</sup> March 2020. Cllr Duckmanton was happy to recommend that the event be supported by the Parish Council.

After discussion it was AGREED that this event be supported.

(e) Cemetery

**Start of Tree Works**

As referred to during the Public Session, the work required within six months of the tree survey had been complete.

The work required within 12 months would be started once all the leaves had been shed and the sap had retreated.

### **Meeting re Church Yard**

Cllr Mrs Bayne updated Members on the meeting held with the Church Warden, Contractor, Clerk and Sexton recently. A discussion had been held on the spread of the ivy, with the Church Warden confirming it should be held at the current encroachment. It was agreed that the level of maintenance during the year had been excellent.

- (f) Ponds & Riverside  
There was nothing to report in this area.

### **FPC19-77 Financial Matters**

- (a) To consider accounts for payments in accordance with the circulated schedule  
Members received and noted the accounts for payments as outlined in the circulated schedule.
- (b) To note any receipts in accordance with the circulated schedule  
Members received and noted the receipts as outlined in the circulated schedule.
- (c) To note the Council's financial position as at 30<sup>th</sup> September 2019  
Members noted the Council's financial position as at 30<sup>th</sup> September 2019.

The Clerk referred to the circulated budget position, which demonstrated percentage spend during the year. Members were asked to review and advise the Clerk if further information was required.

### **FPC19-78 Notts Association of Local Councils**

- (a) October Newsletter  
A copy had been circulated to Members for information.
- (a) VE Day Commemorations  
Information had been received on celebrations planned to mark the 75<sup>th</sup> Anniversary of VE day on 8<sup>th</sup> May 2020. It was AGREED that the Clerk liaise with the Church Wardens regarding joining in with the nationwide 'Ringing out for Peace' on the evening of 8<sup>th</sup> May.

### **FPC19-79 Correspondence**

- (a) Roadworks Bulletin – Honey Lane, Farndon  
Notification had been received that Honey Lane, Farndon would be closed for highway maintenance works between 8am and 4pm from Monday, 18<sup>th</sup> November to Friday, 22<sup>nd</sup> November.
- (b) Rural Ageing  
The Clerk referred to an email sharing results of a Beyond 60 research project undertaken by a resident of North Muskham. It was AGREED this be circulated to Members for information.

- (c) NSDC Free Trees Scheme  
Correspondence had been received offering Parish Council's 50 free trees for community planting events, to complement the District Council's free trees for residents. The species available for Parishes were Oak, Silver Birch, Rowan, Hawthorn and Field Maple.

It was AGREED that the Clerk complete and return the form by the closing date of 21<sup>st</sup> February 2020.

- (d) NALC 74<sup>th</sup> Annual General Meeting  
The Clerk confirmed that the paperwork for the AGM had now been received.

**FPC19-80 Items for Notification**

- (a) Plants  
Cllr Teixeira-Gomes asked if Devon Croft Nursery was open to buy new winter plants for the planters. The Clerk to check and advise.
- (b) Grass Cutting – Newark & Sherwood Homes Contractors  
Cllr Mrs Kingston referred to the recent grass cutting undertaken on the estates by contractors for Newark & Sherwood Homes. The standard was poor and a lot of mess had been left, this was due to the length of grass before cutting. It was understood the cutting schedule was every 5 weeks. The contractor had reported they had over 400 complaints last year. The Clerk to pursue with Newark & Sherwood Homes.
- (c) Wooden Crosses  
The Clerk confirmed these would be with Cllr Mrs Bayne week beginning 4<sup>th</sup> November.
- (d) Lights on Village Green  
Cllr Baker referred to the reference in the FREG minutes relating to Newark & Sherwood District Council being approached for the lights on the green to be permanently in place. The correct authority would be Nottinghamshire County Council.
- (e) Farndon Boathouse Firework Display  
Cllr Baker queried where the Boathouse would be releasing their fireworks from. Cllr Parker understood it had been from the grassed area of the Riverside car park previously.
- (f) Flood Alert  
The Clerk advised that a flood warning was in place, with the next 48 hours critical.
- (g) Tree on Village Green  
Cllr Teixeira-Gomes advised that there was a dead tree on the green at the junction of Main Street and Fosse Road, behind the railings. The Clerk to have this inspected by the Sexton.

**FPC19-81** Date of Next Meeting  
Monday, 2<sup>nd</sup> December 2019

The meeting closed at 7.46pm.

Page

Signature \_\_\_\_\_ Date \_\_\_\_\_